

NOTICE OF MEETING

LICENSING SUB COMMITTEE B

Thursday, 16th February, 2017, 7.00 pm - Civic Centre, High Road,
Wood Green, N22 8LE

Members: Councillors Vincent Carroll (Chair), David Beacham and Toni Mallett

Quorum: 3

1. **FILMING AT MEETINGS**

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

2. **APOLOGIES FOR ABSENCE**

3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be considered at item 7 below).

4. **DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

(i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and

(ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

5. SUMMARY OF PROCEDURE (PAGES 1 - 2)

The Chair will explain the procedure that the Committee will follow for the hearing considered under the Licensing Act 2003. A copy of the procedure is attached.

6. SOTILS GREEN LTD, 271 PARK LANE LONDON N17 0HU (PAGES 3 - 58)

To consider an application for a new premises licence.

7. ITEMS OF URGENT BUSINESS

To consider any new items of urgent business admitted under item 2 above.

Maria Fletcher, Principal Committee Co-ordinator
Tel – 020 84891512
Fax – 020 8881 5218
Email: maria.fletcher@haringey.gov.uk

Bernie Ryan
Assistant Director – Corporate Governance and Monitoring Officer
River Park House, 225 High Road, Wood Green, N22 8HQ

Wednesday, 8 February 2017

LICENSING SUB-COMMITTEE HEARINGS PROCEDURE SUMMARY	
INTRODUCTION	
1.	The Chair introduces him/herself and invites other Members, Council officers, Police, Applicant and Objectors to do the same.
2.	The Chair invites Members to disclose <ul style="list-style-type: none"> i) any prior contacts (before the hearing) with the parties or representations received by them; and separately ii) any declarations of interest.
3.	The Chair explains the procedure to be followed by reference to this summary which will be distributed in advance.
NON-ATTENDANCE BY PARTY OR PARTIES	
4.	If one or both of the parties fails to attend, the Chair decides whether to: <ul style="list-style-type: none"> (i) grant an adjournment to another date, or (ii) proceed in the absence of the non-attending party. <p>Normally, an absent party will be given one further opportunity to attend.</p>
TOPIC HEADINGS	
5.	The Chair suggests the “topic headings” for the hearing. In the case of the majority of applications for variation of hours, or other terms and conditions, the main topic is: <p>Whether the extensions of hours etc. applied for would conflict with the four licensing objectives i.e.</p> <ul style="list-style-type: none"> (i) the prevention of crime and disorder, (ii) public safety, (iii) the prevention of public nuisance, and (iv) the protection of children from harm.
6.	The Chair invites comments from the parties on any other topic headings to be discussed.
WITNESSES	
7.	The Chair asks whether there are any requests by a party to call a witness and decides any such request.
8.	Only if a witness is to be called, the Chair then asks if there is a request by an opposing party to “cross-examine” the witness. The Chair then decides any such request.
DOCUMENTARY EVIDENCE	
9.	The Chair asks whether there are any requests by any party to introduce late documentary evidence.
10.	If so, the Chair will ask the other party if they object to the admission of the late documents.
11.	If the other party do object to the admission of documents which have only been produced by the first party at the hearing, then the documents shall not generally be admitted.

12.	If the other party object to documents produced late but before the hearing, the following criteria shall be taken into account when the Chair decides whether or not to admit the late documents:	
(i)	What is the reason for the documents being late?	
(ii)	Will the other party be unfairly taken by surprise by the late documents?	
(iii)	Will the party seeking to admit late documents be put at a major disadvantage if admission of the documents is refused?	
(iv)	Is the late evidence really important?	
(v)	Would it be better and fairer to adjourn to a later date?	
THE LICENSING OFFICER'S INTRODUCTION		
13.	The Licensing Officer introduces the report explaining, for example, the existing hours, the hours applied for and the comments of the other Council Services or outside official bodies. This should be as "neutral" as possible between the parties.	
14.	The Licensing Officer can be questioned by Members and then by the parties.	
THE HEARING		
15.	This takes the form of a discussion led by the Chair. The Chair can vary the order as appropriate but it should include:	
(i)	an introduction by the Objectors' main representative	
(ii)	an introduction by the Applicant or representative	
(iii)	questions put by Members to the Objectors	
(iv)	questions put by Members to the Applicant	
(v)	questions put by the Objectors to the Applicant	
(vi)	questions put by the Applicant to the Objectors	
CLOSING ADRESSES		
16.	The Chair asks each party how much time is needed for their closing address, if they need to make one.	
17.	Generally, the Objectors make their closing address before the Applicant who has the right to the final closing address.	
THE DECISION		
18.	Members retire with the Committee Clerk and legal representative to consider their decision including the imposition of conditions.	
19.	The decision is put in writing and read out in public by the Committee Clerk once Members have returned to the meeting.	

Report for: Licensing Sub Committee 16th February 2017

Item number:

Title: New Premises Application – SOTILS GREEN LTD 271 PARK LANE
LONDON N17

Report authorised by : Daliah Barrett-Licensing Team Leader – Regulatory Services.

Ward(s) affected: NORTHUMBERLAND PARK

Report for Key/
Non Key Decision: Not applicable

1. Describe the issue under consideration

- 1.1 This report relates to an application for a new licence at the above named premises.
The application seeks the following:

Details of the application are as follows:

Supply of Alcohol

Sunday to Thursday	0800 to 0000 hours
Friday to Saturday	0800 to 0100 hours

For consumption OFF the premises

Opening Hours

Sunday to Thursday	0530 to 0000 hours
Friday to Saturday	0530 to 0100 hours

- 1.2 The application form and plan is attached as Appendix 1.

- 1.3 Representation has been received from:

Responsible Authorities- Public Health and Metropolitan Police
This is attached as Appendix 2

2 Recommendations

There is no recommendation, but in considering the representations received and what is appropriate for the promotion of the licensing objectives, the steps the Sub-Committee can take are:

- Grant the application as requested
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates
- Reject the whole or part of the application

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2.1 Members of the licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must be appropriate in order to promote the licensing objectives.

3. Background

3.1 The premises has operated as a newsagent but now seeks the ability to sell alcohol. The premises first came to the attention of the Licensing Authority in October 2016 when reports of unauthorised sales of alcohol were taking place. Enforcement Officers visited the premises and spoke with the retailer who was advised of the offence of selling alcohol without a licence. A subsequent warning letter was sent to the premises and a follow up visit found no alcohol being sold from the premises. The application was later submitted in November.

3.2 During the consultation period letters of representation were received from Public Health and the Metropolitan Police.

3.3 Under the Act representations can be received from responsible authorities or other persons. Representations must be relevant and, in the case of another person, must not be frivolous or vexatious. There was a further representation from another business who are also the freeholders to 271 Park Lane but this representation was not upheld.

3.4 The matter was previously listed for a hearing in January but was postponed due to the applicant advising on the day before the hearing that he had prior engagements to attend to. The consideration of the LSC Chair was sought and a decision taken to postpone the hearing at the time to enable an alternative date to be sought to enable the attendance of the applicant so that the LSC are able to ask questions directly of the applicant.

3.5 The agent acting on behalf of the applicant requested that a sample of emails be made available for the LSC to show why the Public Health representation is not accepted. These are shown at Appendix 3. It was also requested that the training and operation manual, that spoke to the standard operating practices that would be in place at the premises were placed before the LSC. This can be found at Appendix 4.

4. Policy Implications

4.1 The decision should be made with regard to the Secretary of the State's guidance and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from either the Guidance or the Policy clear and cogent reasons must be given. Members should be aware that if such a departure is made the risk of appeal / challenge is increased.

4.2 Equalities impact

At the time of writing this report there were no implications for equality and diversity. Any decision taken by the Licensing Sub-Committee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

5. Other considerations

5.1 Human Rights

While all Convention Rights must be considered, those which are of particular relevance to the application are:

- Article 8 – Right to respect for private and family life.
- Article 1 of the First Protocol – Protection of Property
- Article 6(1) – Right to a fair hearing.
- Article 10 – Freedom of Expression

6 Use of Appendices

Appendix 1- Application form

Appendix 2 – Copy of Representation

Appendix 3 – Exchange of emails between parties.

Appendix 4 – Training/operation manual for 271 Park Lane N17

Background papers: Section 82 Guidance

Haringey Statement of Licensing policy

Appendix 1- Application form



Haringey Application for a premises licence Licensing Act 2003	HARINGEY COUNCIL LICENSING RECEIVED	For help contact licensing@haringey.gov.uk Telephone: 020 8489 8232
	21 NOV 2016	

* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently in Use	This is the unique reference for this application generated by the system.
Your reference	HARRINGEY-SOTILS	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes
 No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	ATIL KIRAN	
* Family name	PATEL	
* E-mail		
Main telephone number		Include country code.
Other telephone number		

Indicate here if the applicant would prefer not to be contacted by telephone

is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Address

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

Your position in the business

Home country

If your business is registered, use its registered name.
Put "none" if you are not registered for VAT.

The country where the headquarters of your business is located.

*Continued from previous page...***Agent Registered Address**

Address registered with Companies House.

Building number or name	PUMP HOUSE
Street	OLD MEAD ROAD
District	HENHAM
City or town	BISHOP'S STORTFORD
County or administrative area	HERTS
Postcode	CM22 6JG
Country	United Kingdom

Section 2 of 19**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name	SOTILS GREEN LTD, 271
Street	PARK LANE
District	
City or town	LONDON
County or administrative area	
Postcode	N17 0HU
Country	United Kingdom

Further Details

Telephone number	
Non-domestic rateable value of premises (£)	9,300

Section 3 of 19**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 19**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

ATIL KIRAN

Family name

PATEL

is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Applicant Postal Address

Is the address the same as (or similar to) the address given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

Add another applicant

Section 5 of 19

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

CONVENIENCE STORE

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 19

PROVISION OF PLAYS

Will you be providing plays?

- Yes No

Section 7 of 19

PROVISION OF FILMS

Will you be providing films?

- Yes No

Section 8 of 19

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

- Yes No

Section 9 of 19

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 19

PROVISION OF LIVE MUSIC

Will you be providing live music?

- Yes No

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

- Yes No

Section 12 of 19

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

- Yes No

Section 13 of 19

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Continued from previous page...

Section 14 of 19

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Section 15 of 19

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the sale of alcohol be for consumption:

- On the premises
- Off the premises
- Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

ATIL KIRAN

Family name

PATEL

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Personal Licence number (if known)

TO BE APPLIED FOR

Issuing licensing authority (if known)

Continued from previous page...

SATURDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text" value="05:30"/>	End	<input type="text" value="24:00"/>

SUNDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text" value="05:30"/>	End	<input type="text" value="24:00"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 19

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Prevention of crime and disorder

CCTV shall be installed with 31 day recording facility

CCTV cameras shall record alcohol display areas and point of sale and all other relevant areas

Staff training shall be recorded and updated every 6months Training shall cover the requirements for ID as part of age verification, how to detect proxy sales, the consequences of underage sales (fines and punishment) , drunks and street drinkers, licensing objectives and other relevant matters as regards the licensing act, and the responsibilities of staff

The licence holder shall ensure that a refusals register is kept on the premises and that this shall be immediately available upon request of an authorised officer. The register shall record any refused sale of alcohol.. The refusal register shall be inspected on a regular basis by the DPS and signed by the DPS that they have checked the register

At least 12 months of refusal register details shall be retained and made available upon request by an authorised officer

There shall be a documented reporting structure back to the Designated Premises Supervisor (DPS) and premises licence holder which shall include telephone contact numbers. This reporting document shall be immediately available upon request of an authorised officer

The premises licence holder shall ensure that a 'challenge 25' policy is adopted on the premises at all times. Signage of the 'challenge 25' policy shall be prominently displayed on the premises.

Continued from previous page...

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 19

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

Section 17 of 19

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start
 Start

End
 End

Give timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start
 Start

End
 End

WEDNESDAY

Start
 Start

End
 End

THURSDAY

Start
 Start

End
 End

FRIDAY

Start
 Start

End
 End

Continued from previous page...

Acceptable identification accepted by the premises licence holder, DPS, or other staff members shall be a passport, photo driving licence or PASS accredited identity card
 Signage shall be displayed in a prominent position on the premises requesting that customers leave quietly
 Signage shall be prominently displayed warning customers of the legal penalties for purchasing alcohol for any person under the age of 18 years

b) The prevention of crime and disorder

Prevention of crime and disorder

CCTV shall be installed with 31 day recording facility

CCTV cameras shall record alcohol display areas and point of sale and all other relevant areas

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c) Public safety

Prevention of crime and disorder

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Signage shall be displayed in a prominent position on the premises requesting that customers leave quietly

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d) The prevention of public nuisance

Prevention of crime and disorder

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At least 12 months of refusal register details shall be retained and made available upon request by an authorised officer

There shall be a documented reporting structure back to the Designated Premises Supervisor (DPS) and premises licence holder which shall include telephone contact numbers. This reporting document shall be immediately available upon request of an authorised officer

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Signage shall be displayed in a prominent position on the premises requesting that customers leave quietly

Signage shall be prominently displayed warning customers of the legal penalties for purchasing alcohol for any person under the age of 18 years

e) The protection of children from harm

Prevention of crime and disorder

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Continued from previous page...

Section 19 of 19**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

The following credit or debit cards are accepted in Haringey:

Maestro - Mastercard Debit - Mastercard Credit - Solo - Visa Credit - Visa Debit (formerly Delta) and Visa Electron

We cannot accept liability if payment is refused or declined by the card supplier.

Due to end of day processing, this service will not be available between 10pm and 11pm every weekday evening (Mon- Fri).

Users should note that any payments in process after the 10pm deadline need to be completed by 10.05pm

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/haringey/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

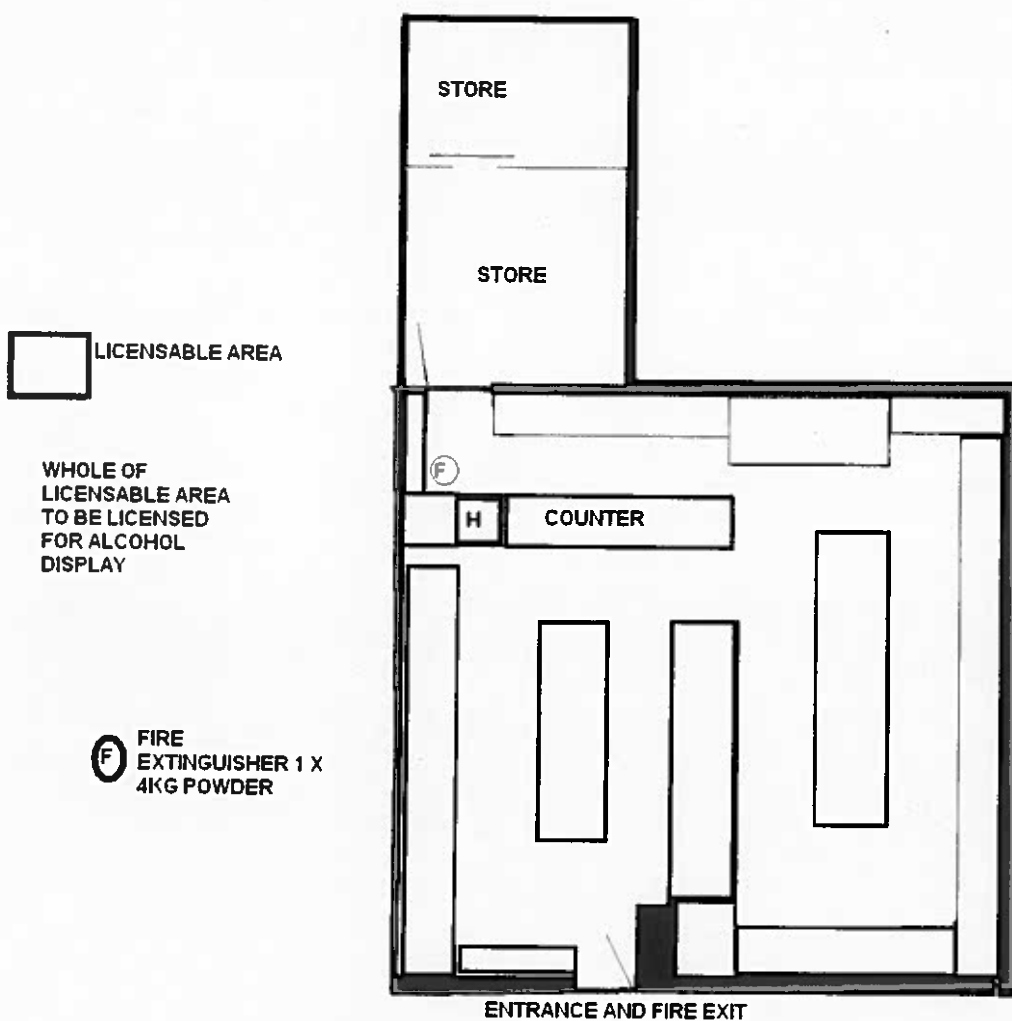
OFFICE USE ONLY

Applicant reference number	<input type="text" value="HARRINGEY-SOTILS"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
is Digitally signed	<input type="checkbox"/>

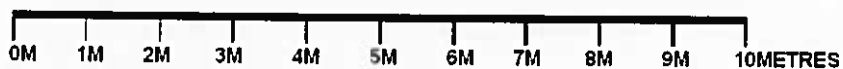
< Previous 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 Next >

PREMISES: SOTILS GREEN LTD
271 PARK LANE, LONDON, N17 0HU

CCTV TO BE FITTED



SCALE BAR 1:100 AT A4



Appendix 2 – Copy of Representation



**METROPOLITAN
POLICE**

Working together for a safer London

POLICE REPRESENTATION

Name and address of premises:

271 Park Lane N17 0HU

Type of Application: New Premises Licence.

I wish to make representation on the following:

- Prevention of crime and disorder

If this application were granted in full or part, I would recommend the following alterations be made to the licence conditions. I also suggest that additional conditions be attached to the licence, as set out below, to further promote the licensing objectives.

	Current Conditions	Recommendation
1		<p>A digital CCTV system to be installed in the premises.</p> <p>Cameras must be sited to observe the entrance doors from the inside.</p> <p>Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.</p> <p>Cameras must be sited to cover all areas to which the public have access.</p> <p>Provide a linked record of the date, time of any image.</p> <p>Provide good quality images - colour during opening times.</p> <p>Have a monitor to review images</p>

		<p>and recorded quality.</p> <p>Be regularly maintained to ensure continuous quality of image capture and retention.</p> <p>Member of staff trained in operating CCTV at venue during times open to the public.</p> <p>Digital images must be kept for 31 days. The equipment must have a suitable export method, e.g. CD/DVD writer so that Police can make an evidential copy of the data they require. Copies must be available within a reasonable time to Police on request.</p>
2		<p>An incident log shall be kept at the premises and made available on request to the Police, which will record the following:</p> <ul style="list-style-type: none"> (a) all crimes reported to the venue (b) all refusals to serve alcohol (c) any incidents of disorder (d) any faults in the CCTV system (e) Visits by a relevant authority or emergency service.

If these conditions were accepted in full I would withdraw my representation.

Officer: Mark Greaves
Licensing Officer Haringey Police

Tel: 020 3276 0150

Mark.Greaves@Met.Police.UK

Date: 15th December 2016

PUBLIC HEALTH REPRESENTATION

Responsible Authority:	Haringey Public Health, London Borough of Haringey
Date:	16 th December 2016
Name:	Monica Ukandu, Public Health Officer – Health Improvement Marion Morris, Head of Health Improvement
Contact:	Monica.Ukandu@haringey.gov.uk Marion.Morris@Haringey.gov.uk

Public Health representation relation to: Sotils Green LTD, 271 Park Lane, Tottenham, London, N17 0HU	
Supply of Alcohol	
Sunday to Thursday	0800 to 0000 hours
Friday to Saturday	0800 to 0100 hours
For consumption OFF the premises	
Opening Hours	
Sunday to Thursday	0530 to 0000 hours
Friday to Saturday	0530 to 0100 hours

I as a representative of the Director of Public Health act as the responsible authority under the Licensing Act 2003 and would like to make a representation against the application from Sotils Green LTD.

Tackling alcohol misuse is key to achieving the outcomes in Haringey's Health and Wellbeing Strategy: giving every child the best start in life, reducing the gap in life expectancy between the east and west of the borough and improving mental health and well being. We want to create a culture that prevents problem drinking from starting and provides help for people early on should they be struggling.

The representation is made under the following licensing objectives:

- Crime and Disorder
- Public Safety
- Protecting Children From Harm

After reviewing the application, I believe that the premises have not given enough careful consideration as to how they will uphold the licensing objectives, particularly relating to the prevention of crime and disorder, public safety, and protecting children from harm.

Background:

Haringey experiences some of the greatest levels of alcohol-related problems in London and the harm due to alcohol is a growing concern. In the five year period of 2009/10 – 2014/15, alcohol related hospital admissions increased by 38% with the local cost of these admissions now estimated to be £7.5 million annually. During the same time period, the (DSR) rate of admissions per Haringey person also increased for both men and women, 31% and 26% respectively. Across

Public Safety:

The impact of alcohol on health in Haringey is particularly severe. In 2015, 44 alcohol- related ambulance callouts were reported within 500m of the premise. The levels of ambulance related callouts reflects the increased pressure and costs to the NHS as a result of alcohol in Haringey. These impacts are also felt across a range of groups including the council, policing and the community as a whole.

The impact of the sale of high strength beers, lagers and ciders is having an adverse effect within the wards to the east of borough, particularly the more deprived wards of Northumberland Park, Noel Park and Tottenham Green. These wards have seen an increase in street drinking and ASB as a result of the increase and easy availability of high strength cheap alcohol.

From a public safety perspective the findings are also of significant concern because of the close proximity of this premise to Haringey's alcohol treatment service. The granting of this licence could be detrimental to the work and efforts of the team who support those who have a problem with alcohol. Since 1981, HAGA have supported over 17,000 people to change their drinking for the better and we want to continue to encourage this trend.

Protecting Children from Harm:

There is one primary school within 500m of the premise. Beyond contributing to the normalisation of alcohol for school children visiting the premise, the applicant has not satisfactorily addressed how they intend to safeguard children and prevent underage sales in their application. Therefore Public Health believes that more stringent conditions need to be applied.

Recommendation:

In summary, Public Health believes that the area has sufficient premises to meet demand for alcohol with an off licence already situated opposite HAGA. Public Health are particularly concerned that the applicant has not adequately demonstrated their commitment to uphold the licensing objectives as they have provided the same response under each of the 4 licensing objectives (copy and paste). If this licence is to be granted Public Health recommend that the following conditions are to be attached to minimise any potential harm to our local residents, especially those who are seeking / receiving treatment for alcohol misuse at HAGA (171 Park Lane):

Licensing Objective:	Suggested condition:
<i>Protecting children from harm</i>	<p><i>Challenge 25 policy to be enforced</i></p> <p><i>Challenge 25 posters are also displayed in areas of high visibility to customers throughout the premise</i></p> <p><i>Proof of age - only a passport, photo-card driving licence, Armed Forces ID cards or a proof of age card bearing the official "PASS" accreditation hologram should to be accepted as proof of age</i></p> <p><i>A clear and detailed record of any refusals is to be logged and be made available upon request</i></p>
<i>Public nuisance</i>	<i>Alcohol sales are restricted to midnight on Friday and Saturday as well as Sunday – Thursday in line with Haringey's Statement of Alcohol Licensing Policy 2016 – 2021</i>
<i>Public safety</i>	<i>The impact of alcohol on health in Haringey is particularly severe and is some of the worst experienced in London. The sale of high strength, low cost alcohol is a particular problem and is a contributing factor to</i>

	<p><i>binge, high risk and street drinking. Therefore we ask for:</i></p> <ul style="list-style-type: none">• <i>Alcohol to be covered when it is not on sale</i>• <i>Alcohol is to be displayed / stored at the back of the premise</i>• <i>No promotional sales and materials</i>• <i>No super strength alcohol above 6.5% ABV is to be sold .</i>
--	---

Appendix 3 – Exchange of emails between parties.

EMAIL CORRESPONDENCE BETWEEN PARTIES

Barrett Daliah

From: Barrett Daliah
Sent: 17 December 2016 22:33
To: robertjordan01@btinternet.com
Subject: Re: Emailing - DOC151216-15122016161440.pdf

Mr Jordan

The wording submitted is not being accepted against the application. As I said in the initial email we withheld the details.

The complainant has failed to make a valid rep so this particular submission will go no further.

Your clients were previously warned against selling alcohol without a licence. They have since submitted the application that was under consideration.

Have you submitted the copy of the public notice? I have been out of the office so not aware of you doing so.

You have been sent correspondence from the landlord's solicitor, this was for information only.

A rep was also submitted by the landlord's solicitors.

There is also a rep from Public Health, which has been passed to you.

Regards
Daliah Barrett

Sent from Divide managed by MobileIron

On 17 Dec 2016 13:40:04, "robertjordan01@btinternet.com" <robertjordan01@btinternet.com> wrote:
Sorry but who is making the representation

i.e. Name

Also who sold what alcohol allegedly

Also a mother was mentioned in previous objection as selling alcohol

Who is the mother and name of son

It's all a bit unclear

Also the video is unclear

What date is the alleged video

On 15 Dec 2016, at 16:25, Barrett Daliah <Daliah.Barrett@haringey.gov.uk> wrote:

Mr Jordan

Please see attached representation.

Regards

Daliah Barrett

This email and any files transmitted with it are confidential, may be subject to legal privilege and are intended only for the person(s) or organisation(s) to whom this email is addressed. Any unauthorised use, retention, distribution, copying or disclosure is strictly prohibited. If you have received this email in error, please notify the system administrator at Haringey Council immediately and delete this e-mail from your system. Although this e-mail and any attachments are believed to be free of any virus or other defect which might affect any computer or system into which they are received and opened, it is the responsibility of the recipient to ensure they are virus free and no responsibility is accepted for any loss or damage from receipt or use thereof. All communications sent to or from external third party organisations may be subject to recording and/or monitoring in accordance with relevant

Barrett Daliah

From: Barrett Daliah
Sent: 17 December 2016 22:52
To: robertjordan01@btinternet.com
Subject: Re: FW: Alcohol Licensing Response - 271 Park Lane

Mr Jordan

I agree with you in relation to the wording, this may not be practical if the fridges are fixed and the beers lagers etc would be stored there. The fridge is near the front of the shop. It may be that spirits can be displayed behind the counter/till area which would be beneficial for your client also in ensuring they have control over who is being served spirits. Please let us know what your clients views are.

The Licensing Authority accepts representations at any given time up to and including the 28th day of the consultation. Whilst you may have liked to have received the PH rep sooner it was submitted by the RA within the prescribed timeframe.

Regards
Daliah Barrett

Sent from Divide managed by MobileIron

On 17 Dec 2016 08:13:42, ROBERT JORDAN <robertjordan01@btinternet.com> wrote:
The following condition is worded badly and i advise that this condition is removed as it is unclear and open to various interpretation.

- *Alcohol is to be displayed / stored at the back of the premise*

I will advise client on rest and seek advice but really this should have been put in earlier, not on last day of consultation

Many thanks
Robert Jordan
PR Retail Consultants Ltd
The Pump House,
Old Mead Road
Henham
Bishops Stortford
Herts CM22 6JG 01279 850753

---Original message---

From : Daliah.Barrett@haringey.gov.uk
Date : 16/12/2016 - 22:48 (GMTST)
To : robertjordan01@btinternet.com
Cc : Licensing.Licensing@haringey.gov.uk
Subject : FW: Alcohol Licensing Response - 271 Park Lane

Barrett Daliah

From: Barrett Daliah
Sent: 19 December 2016 10:19
To: 'robertjordan01@btinternet.com'
Subject: FW: FW: Alcohol Licensing Response - 271 Park Lane

Mr Jordan

I have been sent the below by the Public Health team who as a Responsible Authority under the Licensing Act 2003 have made representation within the timeline prescribed by the regulations.

No promotional sales and materials – This is a Mandatory requirement in any event so does not need to be further conditioned or re-worded as you have suggested.

It is right and proper for the RAs to question the contents of the application – that is their role. Your clients are requesting the opportunity to have the responsibility of selling alcohol to the public, they have been found selling alcohol without benefit of a licence and their understanding of the role and responsibilities they are now seeking officially needs to be shown.

Once an application has been made, the police, Environmental Health service, Public Health and other responsible authorities are able to make representations as they deem appropriate in order to ensure that the perspective licence will uphold and promote the licensing objectives.

Please discuss with your clients and advise us of what they have concerns about from below:

Licensing Objective:	Suggested condition:
<i>Protecting children from harm</i>	<p><i>Challenge 25 policy to be enforced</i></p> <p><i>Challenge 25 posters are also displayed in areas of high visibility to customers throughout the premise</i></p> <p><i>Proof of age - only a passport, photo-card driving licence, Armed Forces ID cards or a proof of age card bearing the official "PASS" accreditation hologram should to be accepted as proof of age</i></p> <p><i>A clear and detailed record of any refusals is to be logged and be made available upon request</i></p>
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Regards
Daliah Barrett

From: ROBERT JORDAN [<mailto:robertjordan01@btinternet.com>]
Sent: 17 December 2016 09:30
To: Ukandu Monlca; Morris Marlon
Subject: Fwd: FW: Alcohol Licensing Response - 271 Park Lane

Dear All,

Forward copy of e mail sent to Daliah

The following condition needs re-wording to make any sense

It is not specific enough

No promotional sales and materials

You also have to link it to alcohol -not generally-in its current form it is not enforceable and open to interpretation

And also why have you not requested this from Tesco-I see no such condition on any of their licences in Haringey

The reason I put many of the same conditions down is that many responsible Authorities do not understand "AS Above in a"

So it comes from request from Authorities.

The applicant will have a strenuous training program

Would you like a copy?

The training of staff is a most important issue I am sure you realize

From your representation it appears a lot is cut and paste

I take exception to your presumption that licensing objectives have not been considered and it is just cut and paste as I have had 23years years experience in age related sale with no problems and you have not asked to see the training program

Also why have you put the objection in so late in the day which would likely lead to a hearing.

The suggested conditions you make would likely be made by police so there seems a lot of waste of tax payers money in Haringay as I have also had to rebut Environmental conditions which have now been withdrawn.

Many thanks
Robert Jordan
PR Retail Consultants Ltd

The Pump House,
Old Mead Road
Henham
Bishops Stortford
Herts CM22 6JG 01279 850753

-----Original message-----

From : robertjordan01@btinternet.com
Date : 17/12/2016 - 08:13 (GMTST)
To : Daliah.Barrett@haringey.gov.uk
Subject : Re: FW: Alcohol Licensing Response - 271 Park Lane

The following condition is worded badly and I advise that this condition is removed as it is unclear and open to various interpretation.

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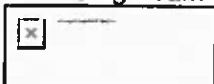
-----Original message-----

From : Daliah.Barrett@haringey.gov.uk
Date : 16/12/2016 - 22:48 (GMTST)
To : robertjordan01@btinternet.com
Cc : Licensing.Licensing@haringey.gov.uk
Subject : FW: Alcohol Licensing Response - 271 Park Lane

Mr Jordan

Please see attached a representation from Public Health.
Regards

Daliah Barrett
Licensing Team Leader



Haringey Council
6th Floor, 10 Station Road, London, N22 7TR

T. 020 8489 8232
daliah.barrett@haringey.gov.uk

www.haringey.gov.uk
[twitter@haringeycouncil](https://twitter.com/haringeycouncil)

Barrett Daliah

From: Barrett Daliah
Sent: 19 December 2016 10:55
To: 'robertjordan01@btinternet.com'
Subject: RE: RE: FW: FW: Alcohol Licensing Response - 271 Park Lane

You are under no obligation to - hence the word suggested.

Daliah Barrett
Licensing Team Leader



Haringey Council
6th Floor, 10 Station Road, London, N22 7TR

T. 020 8489 8232
daliah.barrett@haringey.gov.uk

www.haringey.gov.uk
[twitter@haringeycouncil](https://twitter.com/haringeycouncil)
facebook.com/haringeycouncil

Please consider the environment before printing this email.

From: ROBERT JORDAN [mailto:robertjordan01@btinternet.com]
Sent: 19 December 2016 10:53
To: Barrett Daliah
Subject: Re: RE: FW: FW: Alcohol Licensing Response - 271 Park Lane

Cannot agree
Many thanks
Robert Jordan
PR Retail Consultants Ltd
The Pump House,
Old Mead Road
Henham
Bishops Stortford
Herts CM22 6JG 01279 850753

-----Original message-----

From : Daliah.Barrett@haringey.gov.uk
Date : 19/12/2016 - 10:48 (GMTST)
To : robertjordan01@btinternet.com
Subject : RE: FW: FW: Alcohol Licensing Response - 271 Park Lane

The Mandatory condition I was thinking of relates to premises that have the ability for consumption on the premises- apologies.

My suggested wording - There shall be no promotional sales of alcohol at the premises where alcohol is sold at a price lower than that at which the same or similar alcoholic drinks are sold, or usually sold, on the premises.

Daliah Barrett
Licensing Team Leader



Haringey Council
6th Floor, 10 Station Road, London, N22 7TR

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daliah.barrett@haringey.gov.uk

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facebook.com/haringeycouncil

Please consider the environment before printing this email.

From: ROBERT JORDAN [<mailto:robertjordan01@btinternet.com>]
Sent: 19 December 2016 10:26
To: Barrett Daliah
Subject: Re: FW: FW: Alcohol Licensing Response - 271 Park Lane

Not a Mandatory condition.

Unless recent change

please provide the wording of Mandatory condition

The condition as worded is unclear

Many thanks

Robert Jordan

PR Retail Consultants Ltd

The Pump House,

Old Mead Road

Henham

Bishops Stortford

Herts CM22 6JG 01279 850753

-----Original message-----

From : Daliah.Barrett@haringey.gov.uk

Date : 19/12/2016 - 10:18 (GMTST)

To : robertjordan01@btinternet.com

Subject : FW: FW: Alcohol Licensing Response - 271 Park Lane

Mr Jordan

I have been sent the below by the Public Health team who as a Responsible Authority under the Licensing Act 2003 have made representation within the timeline prescribed by the regulations.

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Please discuss with your clients and advise us of what they have concerns about from below:

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Regards
Daliah Barrett

From: ROBERT JORDAN [<mailto:robertjordan01@btinternet.com>]
Sent: 17 December 2016 09:30
To: Ukandu Monica; Morris Marion
Subject: Fwd: FW: Alcohol Licensing Response - 271 Park Lane

Dear All,

Forward copy of e mail sent to Daliah

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It is not specific enough

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You also have to link it to alcohol -not generally-in its current form it is not enforceable and open to interpretation

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The reason I put many of the same conditions down is that many responsible Authorities do not understand "AS Above in a"

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Would you like a copy?

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I take exception to your presumption that licensing objectives have not been considered and it is just cut and paste as I have had 23years years experience in age related sale with no problems and you have not asked to see the training program

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The suggested conditions you make would likely be made by police so there seems a lot of waste of tax payers money in Haringay as I have also had to rebut Environmental conditions which have now been withdrawn.

Many thanks

Robert Jordan

PR Retail Consultants Ltd

The Pump House,

Old Mead Road

Henham

Bishops Stortford

Herts CM22 6JG 01279 850753

---Original message---

From : robertjordan01@btinternet.com

Date : 17/12/2016 - 08:13 (GMTST)

To : Daliah.Barrett@haringey.gov.uk

Subject : Re: FW: Alcohol Licensing Response - 271 Park Lane

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- *Alcohol is to be displayed / stored at the back of the premise*

I will advise client on rest and seek advice but really this should have been put in earlier, not on last day of consultation

Many thanks
Robert Jordan
PR Retail Consultants Ltd
The Pump House,
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-----Original message-----

From : Daliah.Barrett@haringey.gov.uk
Date : 16/12/2016 - 22:48 (GMTST)
To : robertjordan01@btinternet.com
Cc : Licensing.Licensing@haringey.gov.uk
Subject : FW: Alcohol Licensing Response - 271 Park Lane

Mr Jordan

Please see attached a representation from Public Health.
Regards

Daliah Barrett
Licensing Team Leader



Haringey Council
6th Floor, 10 Station Road, London, N22 7TR

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This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

Barrett Daliah

From: Barrett Daliah
Sent: 19 January 2017 13:05
To: 'robertjordan01@btinternet.com'
Subject: RE: NOTIFICATION OF WITNESSES BEING CALLED.

Have you put forward some alternative wording at all as a first step in mediating this matter on your clients behalf? I am happy to put forward some suggested alternative wording but this should really come from you in the first instance in response to the rep and what your clients are in agreement with.

Public Health are wanting the times for alcohol sales to be permitted:

Supply of Alcohol
 Sunday to Thursday 0800 to 0000 hours
 Friday to Saturday 0800 to 0000 hours

As opposed to :

Supply of Alcohol
 Sunday to Thursday 0800 to 0000 hours
 Friday to Saturday 0800 to 0100 hours

Their reasons for this are contained in the representation, is your client in agreement with this?

The other matters they have put forward conditions for are shown below with suggested alternative wording:

- *Alcohol to be covered when it is not on sale – It is possible for the retailer have lockable roller shutter fridges or stand alone fridges that are lockable. Alternative wording- "Outside of the hours authorised for the sale of alcohol, all alcohol within the trading area is to be secured behind locked grills/screens or secured behind locked cabinet doors to the satisfaction of the Police or Licensing Authority"*
- *Alcohol is to be displayed / stored at the back of the premise – I agree with you that the spirits are best kept behind the staff at the counter and therefore have to be handed over to the customer and allows for there to be more interaction with the seller and the customer. I shall explain this to Public Health.
 No promotional sales and materials – This could be reworded to say 'There shall be no promotional sales of alcohol at the premises where alcohol is sold at a price lower than that at which the same or similar alcoholic drinks are sold, or usually sold, on the premises'*
- *No super strength alcohol above 6.5% ABV is to be sold .- this could be more specific – 'No super-strength beer, lagers or ciders of 6.5% ABV (alcohol by volume) or above shall be sold at the premises.*

Other suggestions in view of the proximity to HAGA and the service users in this area :

- All staff shall be trained in recognising signs of drunkenness, how to refuse service and the premises duty of care. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of the Council.
- There shall be no self-service of spirits on the premises
- The premises shall display prominent signage indicating that it is an offence to sell alcohol to anyone who is drunk.

Regards

Daliah Barrett
Licensing Team Leader



Haringey Council
6th Floor, 10 Station Road, London, N22 7TR

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facebook.com/haringeycouncil

Please consider the environment before printing this email.

From: robertjordan01@btinternet.com [mailto:robertjordan01@btinternet.com]
Sent: 19 January 2017 11:57
To: Barrett Daliah
Cc: robertjordan01@btinternet.com
Subject: Re: NOTIFICATION OF WITNESSES BEING CALLED.

The problem is the wording of the conditions is not correct
Perhaps you might be able to
Suggest suitable wording for them
To accept them as worded would not be appropriate
They need to be more precise
They are a bit confusing
As illustrated by the recent e mail sent from them
For example the are asking for no alcohol behind the counter
Where would the spirits go

On 18 Jan 2017, at 16:16, Barrett Daliah <Daliah.Barrett@haringey.gov.uk> wrote:

Dear Mr Jordan,

Please be advised that the Public Health RA will be calling two witnesses, one from HAGA and an ASB Officer that deals with the area in order to support the representation they have previously made.

Best regards

Daliah Barrett
Licensing Team Leader
<image001.jpg>

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6th Floor, 10 Station Road, London, N22 7TR

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daliah.barrett@haringey.gov.uk

www.haringey.gov.uk

Barrett Daliah

From: Barrett Daliah
Sent: 23 January 2017 09:43
To: 'robertjordan01@btinternet.com'; Fletcher Maria; Ukandu Monica; Morris Marion
Subject: RE: 271 PARK LANE

Mr Jordan,

Please see response below.

Regards

Daliah Barrett
Licensing Team Leader



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Please consider the environment before printing this email.

From: ROBERT JORDAN [<mailto:robertjordan01@btinternet.com>]
Sent: 23 January 2017 08:59
To: Fletcher Maria; Ukandu Monica; Morris Marion; Barrett Daliah
Subject: 271 PARK LANE

Dear Maria and Daliah

Please note we cannot agree any public health requested conditions

The conditions are worded so badly it would put client in a difficult position-as previously agreed by Daliah I recall as regards promotions. – You asked me to assist in rewording the conditions offered by Public Health RA which has been done and I have also explained that it was for you to consider the conditions put forward with your clients and come up with alternative wording or other condition that they were in agreement with. I will ensure that the LSC have your email and the response sent to you.

I have only just seen the agenda pack on the website-Was I sent one?- Yes an un-paginated one was sent by post to you. The paginated one on the website is the one that will be used on the night. The papers in the report are all documents that you /your clients would have previously had sight of.

I attach the staff training program for the premises so please put before committee –This will be put before the LSC, it would be better if you talk the LSC through the relevant parts of the document when you are putting your clients case to the LSC.

I have asked previously for conditions to be submitted re-worded but public health but have not received any amended versions-just some red inked misleading interpretations- You subsequently asked the Licensing Authority for assistance on this matter as pointed out above.

The objection from public health was placed on last day of consultation- This is irrelevant as it is still within the time permitted by regulations.

I e mailed about this to public health I recall 17th December(will check) and received a reply 16th January 2017(will double check)- The Licensing Authority already responded back to you on these points on 18th/19th December.

I have also asked public health to mark on the plan exactly where they wish the alcohol to be displayed but have had no response.- Can be discussed at hearing.

If public health should have not received the plan with the application- it can be accessed via councils website in agenda pack

Please place this e mail before the committee

Many thanks
Robert Jordan
PR Retail Consultants Ltd
The Pump House,
Old Mead Road
Henham
Bishops Stortford
Herts CM22 6JG 01279 850753

Appendix 4 – Training/operation manual for 271 Park Lane N17

STAFF TRAINING POLICY

STAFF TRAINING ALCOHOL SALES

MEMBER OF STAFF:

DATE OF BIRTH:

POSITION IN COMPANY:

DATE OF TRAINING/UPDATE:

I HAVE BEEN TRAINED IN THE FOLLOWING AREAS :

I.D PROCEDURE-TO PREVENT UNDER AGE SALES

CONSEQUENCES OF UNDERAGE SALES

LICENSING HOURS

PROXY SALES

DRUNKS PURCHASING

STREET DRINKERS

GROUP PURCHASES

REFUSAL REGISTER

INCIDENT BOOK

REPORTING STRUCTURE BACK TO DPS

CONDITIONS ON LICENCE

**I REALISE THAT IF I DO NOT ACT AT ALL TIMES WITHIN COMPANY POLICY THEN IT WILL BE CONSIDERED GROSS MISCONDUCT FOR WHICH I
COULD FACE INSTANT DISMISSAL.**

DATE OF TRAINING

NAME OF STAFF

DATE

SIGNED

Staff

Training

ALCOHOL SALES

It is important all staff know the four licensing objectives

PUBLIC SAFETY

PROTECTION OF CHILDREN FROM HARM

PREVENTION OF PUBLIC NUISANCE

PREVENTION OF CRIME AND DISORDER

This booklet and training will help all staff meet these four licensing objectives

UNDERAGE SALES

ONE OF THE MOST IMPORTANT ASPECTS OF RUNNING A LICENSED PREMISES IS TO PREVENT UNDERAGE SALES.

THEREFORE THE FOLLOWING PROCEDURE MUST BE FOLLOWED:

IF A PERSON APPEARS TO BE UNDER 25 YEARS OF AGE

THEN THEY MUST BE ASKED FOR I.D.

THE FOLLOWING ARE THE ONLY I.D. THAT IS ACCEPTABLE:

PASSPORT

PHOTO I.D. DRIVING LICENCE

WHEN PRESENTED WITH THE I.D. CHECK THE FOLLOWING:

PASSPORT:

CHECK HOLOGRAM –THREE DIMENSIONAL IMAGE-THAT THE PASSPORT IS INTACT AND HAS NOT BEEN TAMPERED WITH. FOR EXAMPLE THE PHOTO DOES NOT STAND UP FROM THE PAGE. OR THAT THE TRANSPARENT COVER OVER THE PHOTO IS NOT DAMAGED AND A DIFFERENT PHOTO PUT INSIDE.

CHECK THE PHOTO IS A LIKENESS OF THE PERSON PURCHASING THE ALCOHOL.

CHECK THE DATE OF BIRTH ON THE PASSPORT.

Use ultra violet light if in doubt

DRIVING LICENCE:

CHECK ALL DETAILS AS FOR PASSPORT. CHECK THE DVLA HOLAGRAM .Check photo is likeness of person

Check embossed Surname or triangle or one way sign or steering wheel. Or embossed section 9

Use ultra violet light if in doubt

CONSEQUENCES OF AN UNDERAGE SALE

IF AN UNDERAGE SALE TAKES PLACE THE FOLLOWING MAY OCCUR .A FINE OF UP TO £5,000 FOR THE MEMBER OF STAFF WHO SELLS THE ALCOHOL- OR A FIXED £90 FINE

- 1) THE DPS CAN BE FINED AS ABOVE
- 2) THE LICENCE CAN BE REVIEWED
- 3) ALSO DEFENDANTS MAY HAVE TO PAY COURT COSTS

The Police can issue a fixed penalty notice of £90 for the following offences:

Consumption of alcohol by an under 18 year old

Selling alcohol to an under 18 year old
Obtaining alcohol for an under 18 year old

Allowing consumption of alcohol by an under 18 year old
Delivery of alcohol to an under 18 year old
Allowing delivery of alcohol to an under 18 year old

It is an offence to persistently sell alcohol to someone under the age of eighteen. The offence is committed if on two or more occasions in three consecutive months alcohol is sold unlawfully to a person under eighteen at the same premises. The fine can **BE UNLIMITED AND**/or six months in jail.

If this occurs the police or trading standards can agree that alcohol will not be sold from the premises for a period of from 48 to 336 hours instead of prosecution

Other consequences

- 1) Children are more vulnerable when drunk
- 2) They may supply to even younger children
- 3) They may be more inclined to commit anti-social behaviour

LICENSING HOURS

Please make yourself familiar with the displayed premises licence

It is illegal to sell outside these hours and a **UNLIMITED FINE AND OR 6 MONTHS IMPRISONMENT can be imposed.**

Sales cannot take place a minute before or after these hours

PROXY SALES

STAFF NEED TO BEAR IN MIND THAT ADULTS MAY ATTEMPT TO PURCHASE ALCOHOL FOR PEOPLE UNDER EIGHTEEN YEARS AGE.

STAFF SHOULD ENSURE THEY USE THEIR BEST ENDEAVOURS TO PREVENT THIS.

THE FOLLOWING MAY MEAN THAT PEOPLE ARE BUYING FOR

PERSONS WHO ARE UNDERAGE:

A PERSON MAY PURCHASE A GREAT DEAL OF ALCOHOL WHICH MAY SIGNAL THEY ARE PURCHASING FOR OTHER PEOPLE. THEY MAY HOWEVER JUST BE HAVING A PARTY. IF YOU ARE IN ANY DOUBT ASK

THE PURCHASER IF THE ALCOHOL IS FOR THEIR OWN CONSUMPTION.

VERY OFTEN THE CHILDREN WILL BE WAITING FOR THE ALCOHOL NOT FAR FROM THE SHOP. OBSERVE WHAT IS GOING ON OUTSIDE . DO NOT OBSCURE VIEW FROM WINDOW.

UNDERAGE PEOPLE MAY COME INTO THE SHOP AND ASK FOR SAY TWO CANS OF STELLA AND A COKE WHICH IS DECLINED

IMMEDIATELY OR SOON AFTER AN ADULT ASKS FOR TWO CANS OF STELLA AND A COKE

THIS IS A SURE SIGN THAT IT IS LIKELY A PROXY SALE

ALTHOUGH WE HAVE A MINIMUM SALE OF FOUR THE UNDERAGE PERSON MAY NOT BE AWARE OF THIS AND THEIR PROXY MAY NOT BE ALSO

SIGNS ARE PUT UP IN THE SHOP NEAR THE ALCOHOL SALES SECTION REMINDING CUSTOMERS THAT IT IS A CRIMINAL OFFENCE TO PURCHASE ALCOHOL ON BEHALF OF PERSONS UNDER EIGHTEEN YEARS OF AGE.

IF STAFF SUSPECT AN INDIVIDUAL THEN THEY CAN REMIND THEM OF THIS LAW. ALSO AN INDIVIDUAL MAY RETURN TO THE SHOP FOR MORE ALCOHOL. IT SHOULD BE ASKED WHY THEY DID NOT BUY THE ALCOHOL THEY NEEDED ON THE FIRST VISIT

IF IN DOUBT SAY IT IS A LICENSING REQUIREMENT THAT THEY CANNOT SERVE A PERSON MORE THAN ONCE IN A DAY.

REMINDE PEOPLE IT IS A CRIMINAL OFFENCE TO SUPPLY UNDER EIGHTEENS WITH ALCOHOL

IF IN ANY DOUBT DO NOT SERVE.

GROUPS OF PEOPLE

A GROUP OF PEOPLE MAY COME INTO THE SHOP TO BUY ALCOHOL.

ONE OF THE GROUP MAY BE OVER EIGHTEEN. HOWEVER IN THIS CASE THE WHOLE GROUP SHOULD BE ASKED FOR I.D.

HOWEVER COMMON SENSE SHOULD PREVAIL.

TWO ADULTS AND A SEVEN YEAR OLD

OBVIOUSLY FAMILY GROUPS SHOULD NOT BE ASKED TO PROVIDE I.D. FOR CHILDREN SO YOUNG.

HOWEVER YOU MAY HAVE A PARENT COME IN THE SHOP AND THEIR CHILD WHO IS A TEENAGER BUT NOT EIGHTEEN STARTS SELECTING THE ALCOHOL FOR THE PARENT TO BUY. IN THIS CASE CLEARLY THE ALCOHOL IS FOR THE CHILD SO THE SALE SHOULD BE DECLINED EXPLAINING THAT IT IS A CONDITION OF THE LICENCE TO ASK ALL PERSONS IN THE GROUP FOR I.D. AND THAT THE MATTER IS OUT OF YOUR HANDS.

OBVIOUSLY COMMON SENSE WILL HAVE TO PREVAIL BUT DO NOT FORGET IT IS YOU THAT WILL BE HELD RESPONSIBLE BY THE POLICE SHOULD AN ADULT PASS ALCOHOL ON TO UNDER EIGHTEENS IF YOU HAVE NOT CARRIED OUT THE REQUIRED CHECKS.

DRUNKS AND STREET DRINKERS

PLEASE DO NOT SERVE DRUNKS OR STREET DRINKERS.

HOW DO WE DEFINE A DRUNK?

YOU WILL AS PART OF THIS TRAINING BE SHOWN ANY KNOWN STREET DRINKERS IN THE AREA

IN AN OFF-LICENCE I WOULD DESCRIBE A DRUNK AS
SOMEONE WHO IS UNSTEADY ON THERE FEET
HAS TROUBLE SPEAKING AND SLURS THERE WORDS
HAS TROUBLE SORTING OUT THEIR MONEY.
AND DROPIING THEIR MONEY
HAVE ALCOHOL SMELL ON THEIR BREATH ALTHOUGH SOME ARE GOOD AT HIDING THE SMELL
IF IN DOUBT DO NOT SERVE.

SOME PEOPLE HOWEVER THEY WILL BE FEW AND WILL LIKELY BE KNOWN TO YOU WILL HAVE DIFFICULTY WITH
THE ABOVE DUE TO ILLNESS BUT YOU MUST BE CAREFUL AND REALISE THAT SOME GENUINE PEOPLE WILL NOT
GET

SERVED BUT IT WILL NOT STAND UP IN COURT IF YOU SAY YOU THOUGHT THE PERSON HAD AN ILLNESS
IF PERSONS ARE OBSERVED DRINKING ALCOHOL IN A NEARBY STREET PLEASE DO NOT SERVE THEM ANY
PRODUCTS AND REPORT THE MATTER TO THE DPS.

STREET DRINKERS

MAY BE UNSHAVEN AND HAVE SCRUFFY APPEARANCE.

USUALLY INTOXICATED

DRUNK

The dps will talk to you about this.

THE POLICE MAY IDENTIFY STREET DRINKERS TO US.

UNDER NO CIRCUMSTANCES SERVE THESE PEOPLE.

Do not serve street drinkers. Be aware of the local area so any street drinkers go somewhere else.

CONDITIONS ON LICENCE

PLEASE MAKE SURE YOU UNDERSTAND ALL CONDITIONS ON THE LICENCE

AS PART OF THIS TRAINING YOU WILL HAVE BEEN MADE AWARE OF ALL CONDITIONS ON THE LICENCE.

REFUSAL REGISTER and incident book

THE REFUSAL REGISTER BOOK IS THERE FOR A REASON. PLEASE USE IT WHENEVER YOU REFUSE A SALE FOR WHATEVER REASON. IT MAY HELP OUT OTHER STAFF IF A PATTERN EMERGES.

ALL REFUSED SALES **AND CHALLENGES** MUST BE ENTERED IN THE REFUSAL REGISTER

All incidents to be reported to dps immediately and entered in incident book.

GROUPS OF PEOPLE BEING A NUISANCE OUTSIDE THE SHOP

PLEASE REPORT ANY SUCH INCIDENTS IMMEDIATELY TO THE DPS. MAKE SURE YOU KNOW THE DPS CONTACT NUMBER..

IF YOU ARE THE SUPERVISOR YOU SHOULD FIRST SEE IF THEY MOVE ON QUICKLY BY REMINDING THEM THAT YOU HAVE TO REPORT ALL INCIDENTS TO THE POLICE AND ASKING THEM TO KINDLY MOVE ON.

SO THEY DO NOT TAKE IT PERSONALLY AS FROM YOU STATE IT IS A CONDITION OF YOUR LICENCE.

A FULL LIST OF CONDITIONS ON THIS LICENCE ARE ATTACHED TO THIS TRAINING PROGRAM AND YOU SHOULD MAKE SURE YOU KNOW ALL OF THEM.

YOU WILL BE MADE OF AWARE OF EACH AND EVERY CONDITION ON THE LICENCE DURING THIS TRAINING SESSION.

IMPORTANT

IT APPEARS THAT UNLIMITED FINES CAN NOW BE IMPOSED AS REGARDS UNDERAGE SALES OR BREACHES OF THE LICENSING ACT. REGARDING PREVIOUS £5000 TO £20,00 FINES

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